

**DUTY STATEMENT**  
**DEPARTMENT OF STATE HOSPITALS - ATASCADERO**  
**CENTRAL MEDICAL SERVICES**

|   |
|---|
| <b>JOB CLASSIFICATION: RADIOLOGIC TECHNOLOGIST (SAFETY)</b> |
|---|

**1. MAJOR TASKS, DUTIES, AND RESPONSIBILITIES**

Instruct and prepare patients for radiologic examinations; determine the most suitable anatomical posture and positions and shield patients appropriately; position and operate stationary or portable radiologic machines and take x-rays for a variety of all body structures; assist cases and identify photographs; maintain equipment and quarters.

65 %        Takes X-rays, processes and manages x-ray image data.

Follows determined priorities and carries out work assignments.

**Has responsibility for the care and safety of patients undergoing x-ray examination, including observation of patient's reactions during the examination. This also includes overseeing the safety of escorts and other coworkers.**

Provides for the security of the area, equipment and those working in the department.

25%        Maintains records and prepares reports.

Maintains equipment and work area in a safe condition.

Maintains inventory; orders, stores and issues supplies.

Maintains the standards approved by the Department of Medicine to meet Licensing and Joint Commission requirements.

10 %        Completes all required core training and other scheduled training as assigned.

Performs other duties as requested and assigned.

**2. SUPERVISION RECEIVED**

Chief Physician and Surgeon

May be led by the Sr. Radiologic Technologist, Specialist

**3. SUPERVISION EXERCISED**

None

**4. KNOWLEDGE AND ABILITIES**

**KNOWLEDGE OF:**

Modern radiologic equipment and techniques; regional and gross anatomy of human body; standardized radiologic clinical procedures; thorough knowledge of the hazards of radiologic materials and the safety precautions required; the operation and care of modern radiologic equipment; and the ordering and storing of supplies.

**ABILITY TO:**

Communicate effectively at a level required for successful job performance; establish and maintain cooperative working relationships with others.

**5. REQUIRED COMPETENCIES:**

**INFECTION CONTROL**

Applies knowledge of correct methods for controlling the spread of pathogens appropriate to job class and assignment.

**SAFETY**

Actively supports a safe and hazard free workplace through practice of personal safety and vigilance in the identification of safety or security hazards.

**CPR (*at facility's option*)**

Maintains current certification.

**AGE SPECIFIC**

Provides services commensurate with age of clients/patients being served.

Demonstrates knowledge of growth and development of the following age categories:

☐ Pediatric      ☐ Adolescent      X Adult      X Geriatric

**MANAGEMENT OF ASSAULTIVE BEHAVIOR (*at facility's option*)**

Applies and demonstrates knowledge of correct methods in the management of assaultive behavior (MAB).

### **CULTURAL AWARENESS**

Demonstrates awareness to multicultural issues in the workplace which enable the employee to work effectively.

### **PRIVACY AND SECURITY OF PROTECTED HEALTH INFORMATION**

Maintains and safeguards the privacy and security of patients' protected health information (PHI) and other individually identifiable health information (IIHI) whether it is paper, electronic or verbal form in compliance with HIPAA and all other applicable privacy laws.

### **SITE SPECIFIC COMPETENCIES**

Provides for the care and safety of patients undergoing x-ray examination, including observation of patients' reactions.

Relationship Security: Demonstrates professional interactions with patients and maintains therapeutic boundaries.

### **TECHNICAL PROFICIENCY (SITE SPECIFIC)**

Takes X-rays, processes and files x-ray films.

## **5. LICENSE OR CERTIFICATION**

It is the employee's responsibility to maintain a license, credential, or required registration pertinent to their classification on a current basis. Any failure to do so may result in termination from Civil Service. Employees in this classification must:

- Possess a current valid certificate as a certified Radiologic Technologist in diagnostic radiologic technology issued by the California State Department of Health Services.

## **6. TRAINING - Training Category = 08**

The employee is required to keep current with the completion of all required training.

## **7. WORKING CONDITIONS**

The employee is required to work any shift and schedule in a variety of settings throughout the hospital and may be required to work overtime and float to other work locations as determined by the operational needs of the hospital. All employees are required to have an annual health review and repeat health reviews whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job duties.

|                             |                     |               |
|-----------------------------|---------------------|---------------|
| _____<br>Employee Signature | _____<br>Print Name | _____<br>Date |
|-----------------------------|---------------------|---------------|

|                               |                     |               |
|-------------------------------|---------------------|---------------|
| _____<br>Supervisor Signature | _____<br>Print Name | _____<br>Date |
|-------------------------------|---------------------|---------------|

|   |                     |               |
|---|---------------------|---------------|
| _____<br>Reviewing Supervisor Signature | _____<br>Print Name | _____<br>Date |
|---|---------------------|---------------|